



## **SNO-BEES, Inc.**

(Rev. 04/03)

### **BY-LAWS**

#### **ARTICLE 1: NAME and PURPOSE**

*Section 1* The name of this corporation shall be the Sno-Bees, Inc. hereinafter referred to as “the Club.” The Club shall be an affiliate member of the Vermont Association of Snow Travelers hereinafter referred to as VAST and the Washington County Snowmobile Club, Inc.

*Section 2* The objectives of “the club” shall be:

- a) to encourage the safe, courteous, lawful and responsible use of snowmobiles;
- b) to encourage the use of private and public lands for snowmobiling on a local, county, and statewide basis; to develop, maintain and groom a system of “club” trails with such interconnecting with adjoining clubs and becoming a part of the VAST statewide trail system;
- c) to support and encourage reasonable and responsible snowmobile legislation;
- d) to stimulate a greater family interest in the sport among the citizens within the area served by the club;
- e) to render public service in case of emergency and/or disaster.

#### **ARTICLE II: MEMBERSHIP**

*Section 1* Eligibility:

Membership in the Sno-Bees shall be open to individuals 16 years of age or older who are interested in snowmobiling; such membership subject to the following procedure:

- a) Applicant shall complete membership form with signature indicating the willingness to comply with “the club” rules and regulations;
- b) Membership cards shall not be issued without full payment of dues.

*Section 2* Membership Continuation:

Each member shall be expected to participate in trail marking or improvement projects, fund-raising etc. as designated by “the club.” Members shall be contacted by Trail Trustees or designee to schedule work assignment and time/date.

*Section 3* Membership Classifications:

- a) *Single* - individual only;
- b) *Children under age 16* whose parent or guardian has a “club” membership and VAST trail pass are entitled to “club” privileges with the exception of voting;
- c) *Associate* - an individual, upon submitting verification of membership in another club plus VAST, may submit an application subject to conditions of Section 1;
- d) *Senior*- A person over 65 years of age who has been a Sno-Bees member for at least five continuous years may be granted a free “club” membership exclusive of the VAST trail pass;
- e) *Lifetime*- A person who has been a continuous member for over 15 years and has distinguished themselves in furthering the cause of the “club” may be awarded a lifetime membership upon submission of a nomination and review by the Board of Directors with a subsequent vote by a plurality of members at a regular meeting.

*Section 4* Term of Membership:

Membership period shall be from November 1 through October 31.

**ARTICLE III: MANAGEMENT**

*Section 1* The management of “the club” shall be vested in a Board of Directors.

**ARTICLE IV: BOARD OF DIRECTORS**

*Section 1* The Board of Directors shall consist of the President, Vice-President, Secretary, Treasurer, Membership Chairperson, Webmaster, Trails Coordinator, Trailmaster, Directors, not to exceed nine (9) determined at each annual meeting, and the immediate Past President.

*Section 2* All members of the Board of Directors shall hold office until their successors are duly elected and qualified. A majority of the members of the Board of Directors shall constitute a quorum at any meeting of such board.

**ARTICLE V: DUTIES OF THE OFFICERS**

*Section 1* The President shall preside at all meetings of “the club” and its Board of Directors, shall appoint all committee chairs, shall be a member ex-officio of all committees and shall carry on those other responsibilities assigned to him by these by-laws and by the Board of Directors;

*Section 2* During the absence of the President; the Vice-President shall perform the duties and have the same powers of the President;

*Section 3* The Secretary shall record and file all minutes of regular or special meetings, maintain files of permanent records plus receive records of other officers and/or committees for reference filing in a system and method as prescribed by the Board of Directors;

*Section 4* The Treasurer shall maintain all accounts of “the club” and be custodian of its funds. He/she shall keep all funds in a bank approved by the Board of Directors and in the name of “the club,” subject to withdrawal by signed checks and in such manner as may from time to time be approved by the Board of Directors. He/she shall disburse the funds of “the club” under the direction of the Board of Directors;

*Section 5* The Membership Chairman shall receive all dues, transfer such money to the treasurer, issue dues cards and such other items as may be prescribed by the Board of Directors;

*Section 6* The Trails Coordinator shall coordinate the implementation of the “club” trail program involving landowner relations, signing, grooming, and construction with the Trailmaster. The TC will be responsible for the VAST grant-in-aid documentation for construction, signing and grooming;

*Section 7* The Trailmaster will have the responsibility of maintaining and marking the authorized trails within “the club” territories plus act as trail liaison with adjoining clubs;

*Section 8* The Trail Trustees shall be responsible for the coordination of members within their district with particular emphasis to the implementation of “the club” trail programs and landowners;

*Section 9* The Auditors shall be responsible for the examination of “the club” financial accounts and records on the fiscal year basis and at such other times as requested by the Board of Directors;

*Section 10* Vacancies in any elective office may be filled by the Board of Directors or by the members at any meeting of “the club” at which a quorum is present. The successor so chosen shall serve for the unexpired term of his predecessor.

## **ARTICLE VI: FISCAL YEAR**

*Section 1* The fiscal year of “the club” shall be from May 1 thru April 30.

## **ARTICLE VII: DUES**

a) Annual dues of “the club” shall be recommended by the Board of Directors and voted on at the annual meeting by two thirds (2/3) vote of members present;

b) Dues are payable November 1st at beginning of membership term.

## **ARTICLE VIII: MEETINGS**

*Section 1* The annual meeting shall be held at the call of the Board of Directors- not before March 15th and no later than April 30th;

*Section 2* Regular meetings shall as possible be held on the second Wednesday of each month with a minimum of six meetings held each year; such meetings to commence no later than October and cease no earlier than April;

*Section 3* Special meetings of the membership of “the club” may be called by the Board of Directors or upon request of 10% of membership (minimum of 30 if total exceeds 300) with 10 days written notice – such notice to indicate purpose of meeting, place, date and hour;

*Section 4* Ten percent of the members shall constitute a quorum, provided however, that should membership exceed 300, the necessary quorum would be a minimum of 30 members. Any action taken at a regular or special meeting shall require a majority vote of those members present; exception Article VII (a) and IX.

## **ARTICLE IX: DISCIPLINE**

*Section 1* All members of “the club” shall abide by the by-laws and objectives of “the club.” Members shall operate only legally registered machines Reports of alleged violations or conduct prejudicial to the best interest of “the club” shall be submitted in writing by the complainant to the Board of Directors who will review and, if alleged complaint seems of a credible nature, may present it to the general membership with recommendation for disciplinary action, suspension or expulsion. Such action by membership will require a two thirds (2/3) vote of the membership present at such meeting or hearing.

Notice of the charges must be sent in writing to persons or person who are in alleged violations at least two weeks prior to the date set for action by the membership; defendant having the right to present a defense in person at such meeting.

**ARTICLE X: AMENDMENTS**

These by-laws may be amended at any meeting of “the club” by a majority of members attending such meeting provided the membership had been advised of the proposed amendments by mail at least 15 days prior to such meeting.

(Brent Tewksbury & Wayne Pelkey)  
04/2003